



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **16-51 Marsh Elementary School Site Renovations**

DATE: **Wednesday, April 27, 2016**

RE: **ADDENDUM NO. 1**

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Process Manager by email at tamara.pugh@rps205.com.



4703 Charles Street
Rockford, IL 61108
815/398-1231
815/398-1280 Fax
www.rljarch.com

ADDENDUM ONE

Project No.: **16-016**

Date: **April 27, 2015**

Subject: **CHANGES to the BIDDING DOCUMENTS**

Project: **SITE RENOVATION WORK AT MARIA MONTESSORIE SCHOOL AT MARSH
PUBLIC SCHOOL DISTRICT 205
ROCKFORD, ILLINOIS 61107**

Bids Due: **2:00PM, THURSDAY, MAY 5, 2016**

From: **RICHARD L. JOHNSON ASSOCIATES, INC.
4703 CHARLES STREET
ROCKFORD, IL 61108**

To: **ALL PROJECT DOCUMENT HOLDERS**

Please reproduce this Addendum as needed, and attach to the Project Manuals for the above project.

Bidders shall indicate receipt of this and all Addenda in the space provided on the Bid Form. Failure to do so may be sufficient cause to reject the bid.

Sincerely,
RICHARD L. JOHNSON ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read 'Terry Carbaugh', is written over a horizontal line.

Terry Carbaugh, Principal

This Addendum consists of:

- a. Pages 1 thru 2
- b. Pre-bid Meeting Notes dated April 21, 2016

CHANGES to the PROJECT MANUAL

1. GENERAL ITEMS

- 1.1. See attached Pre-Bid Meeting Minutes.

CHANGES to the ARCHITECTURAL DRAWINGS

2. SHEET C05

- 2.1. Omit the new ADA sign shown on the plan near the new cafeteria addition. This work was completed by previous building renovations contractor, Schmeling Construction.

END ADDENDUM NUMBER 1

MANDATORY PRE BID MEETING NOTES

Bid No. 16-51

Rockford Public School District #205 Marsh Elementary School Site Renovations

PRE-BID DATE & TIME: Thursday, April 21, 2016 @ 3:00 PM

A. General Items

1. Meeting Sign-Up Sheet was passed around to attendees.
2. Craig Elliott, Project Manager from Ragnar Benson, read the Opening Statement which is attached to these notes.
3. Bids Due - Wednesday, May 4, 2016 at 2:00p m. District office - 6th floor Conference Room

B. Items discussed during the meeting

1. The materials used on the project are Tax Exempt.
2. Bid RFI Procedure – Email Only – All correspondence MUST be sent to Tamara Pugh, Executive Director of Budget and Purchasing at tamara.pugh@rps205.com.
3. 5% Bid Bond MUST Accompany the Bid.
4. 100% Performance & Payment Bond will be required for the project.
5. The building permit will be obtained by RPS thru the Regional Office of Education.
6. The project will be bid out to Paving and or General Contractors.
7. There will be no summer school or activities in the school over the summer.
9. Last day of school is May 31, 2016.
10. Construction will commence June 6, 2016 and be substantially complete by July 1, 2016. However other contractors will also be on site during that time. Coordination will need to take place with the other contractors.
 - a. Asbestos Abatement
 - b. Building Renovations
 - c. Roof Renovations
 - d. Faculty content moves
11. Schmeling completion dates:
 - a. Paving completed by Apox. June 6, 2016
 - b. Additions substantially completed by June 24, 2016. Final is July 8, 2016.
 - c. Existing renovations completed by July 29, 2016.

11. Contractors can tap off the existing building's electrical and water services for construction purposes.
11. Construction toilet need to be provided.
12. Construction meetings will be held during construction. Contractor to take meeting notes and distribute.
13. Close out documents will be processed thru BHFX as stated in the project manual.
14. All workers are required to complete the criminal background check. The full background check is only necessary if employees are going to be on site more than 30 days. The online registry checks suffice for those on site fewer than 30 days.
15. The successful contractor shall submit a Schedule of Values and Project Schedule within 2 weeks after being awarded the project.
16. Contractor's shall have a Full time designated foreman on site at all times work is taking place. The foreman can be a working foreman.
17. General scope of Base Bid includes but is not limited to the following:
 - a. Area #1: East - Lower Parking Lot (to be completed first)
Installing new 3 1/2" and heavy duty 4" asphalt paving.
Base course completed by Schmeling Construction.
Supplement and shape stone as required.
Striping
 - b. Area #2: North West - Main Office Parking
Removing existing asphalt/concrete walks
Grade and shape existing base course - supplement with additional stone.
Installing new 3 1/2" asphalt paving
(6) new parking stalls and (1) new stall
Install new concrete walk and stair
Install new handrail
Striping
 - c. Area #3: South - Teacher Parking.
Removing existing asphalt pavement.
Grade and shape existing base course - supplement with additional stone.
Installing new 3 1/2" asphalt paving.
Striping
 - d. Bids shall consist of two mobilizations. The first completing the lower parking lot immediately following Schmeling. The second for the repaving of the North West and South parking lots.
18. Review of Alternate Bids.
 - a. Alternate #1 - Install ADA walk path (Entrance at connecting link to playground).

19. Mark the number of addendum you receive on the bid form.
20. Contractor to report to the Architect/owner any code violations they find during the course of the project.
21. Contractor shall coordinate all staging locations with the Owner.
- 22 All drawings were briefly reviewed with the scope of work.
23. Faxed or emailed bids will not be accepted.
24. Nothing stated at the Pre-Bid meeting or any verbal/email/fax communication from anyone will change the project documents, unless an Addendum is issued by Richard L. Johnson Associates.
25. Anticipated Board approval date is Tuesday, May 10, 2016.
26. Any utility shut downs shall be coordinated with the owner.
27. RPS will not publish budgets for the projects.

END OF MEETING NOTES



PRE-BID MEETING SIGN-IN SHEET

IFB # 16-51 Marsh Elementary School Site Renovations

Thursday, April 21, 2016 3:00 pm (CDST)

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	Matthew Potocki	Northern Illinois Service	4781 Sandy Hollow Rd Rockford, IL 61109	(815) 874-4422	estimating@ northernillinoiservice.com
2	Chad Farris	Schmelting Construction Co.	315 Harrison Ave Rockford, IL 61104	(815) 399-7800	chad@schmeltingconstruction.com
3	Greg Shelton	Rock Road Companies	PO Box 1818 Janesville, WI 53547	608 752-8944	bids@rockroads.com
4	JAHIM URSAL	STENSTROM	2422 CENTRAL ST ROCKFORD, IL	815-398-3478	EXCAVATION @ STENSTROM.COM
5	TERRY CARBAUGH	Richard L. Johnson Assoc.	4703 CHARLES ST ROCKFORD IL 61108	815-398-1231	tcarbaugh@rljassoc.com
6	CRAIG ELLIOTT	RAUMER Bewas/RPS 205	4151 HAWKES OPS CENTER	815-727-7788	CRAIG.ELLIOTT@PRIC.COM
7					
8					

ROCKFORD PUBLIC SCHOOLS
16-51 Marsh Elementary School Site Renovations
Pre-Bid Meeting Sign-In Sheet
Thursday, April 21, 2016 at 3:00 p.m.

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB 16-51 Marsh Elementary School Site Renovations for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addendums published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for Wednesday, May 4, 2016 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval May 10, 2016
- Bid RFI Procedures - Email Only - All correspondence during the bid process **MUST** be sent to Tamara Pugh, Purchasing Process Manager at tamara.pugh@rps205.com Last RFI will be accepted until April 29th at 4:30 pm. Last addendum will be issued by May 2nd at 4:30 pm.
- Addendums will be emailed to all attendees at the pre-bid conference, posted on the RPS website, Demand Star and the 3 printing companies.
- **PLEASE** reference the **REQUIRED FORMS CHECK LIST** for all documents that must be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive. 5% Bid bond for the Base bid to be included.

I will turn it over to the Project Manager for summary of the project.