



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **18-17 Bloom & Brookview Window Replacement**

DATE: **January 22, 2018**

RE: **ADDENDUM NO. 1**

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Department by email to Dane Youngblood, Director of Purchasing at purchasingdeptstaff@rps205.com.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood
Director of Purchasing



4615 E. State Street Suite 206 Rockford Illinois 61108
815 / 397-3330

ADDENDUM NO. 1

Date: January 22, 2017

Project: IFB No. 18-17 Brookview & Bloom Window Replacement Project
Project Number: C1823

To: All Bidders

This addendum is issued to modify, clarify, or correct the original Project Manual and/or Drawings and is hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

Changes to the Construction Specifications

1. No Information Added Specification Section

Brookview School Changes to the Construction Drawings

1. No Information Added to construction drawings

Bloom School Changes to the Construction Drawings

1. Sheet D2.12,- 5 Demo Win. Head Section (Tag Notes)
 - a. Existing 1 x 6 Trim board to remain in lieu of ***Remove, Save Store and Reinstall.***
 - b. Existing 1 x 6 Trim board to remain in lieu of ***Remove, Save Store and Cut Down to new size for New Window installation and Reinstall.***

See the following attachments

- a) Pre-Bid Conference Opening Statement dated 01-18-2018.
- b) Hagney Pre-bid Meeting Agenda Information dated 01-18-2018.
- c) Hagney Pre-bid Meeting Notes dated 01-18-2018.
- d) Pre-Bid Sign-In Sheet dated 01-18-2018

End of Addendum #1

MINUTES OF THE MEETING

Date: Thursday, January 18th 2018

Time: 2:30 PM

Location: Bloom Elementary School

PROJECT NAME: IFB No. 18-17 Brookview & Bloom Elementary School Window Replacement Project

Attendees: See Attached List

Meeting Purpose: Mandatory Pre-Bid Meeting

ITEMS DISCUSSED

1. Question- Regarding Window Schedule for both Brookview and Bloom Elementary School Project.
Response- Tentative scheduled list in Hagney Pre-Bid Meeting Note, RPS to Verify and adjust dates as required.
2. Question – RPS Repersentive for RPS.
Response – Contact Anita Schae, Architect Assistant Project Manager Rockford Public Schools Office: 815-988-1015 Ext. 16714
3. Question – Regarding Mock-Up dates and Location
Response – Refer to Brookview sheet. A1.10 for Mock-Up Locations & Bloom sheet A1.10. These window locations to be finalized by RPS. Mock-Ups and testing to be completed prior to end of school year for 2018.
4. Question – Regarding Bloom School interior wood window head trim removal.
Response - Per my conversation with RPS Environmental Consultant Mr. Even Christian of Carnow Conibear, He feels that the Environmental contractor will not have a problem removing the Bloom School W9 Type Windows without having to remove the existing wood head trim.
5. Question – Regarding Existing Window Units Removal
Response - Per Brookview Project General Note#1 of D1.00 – Abatement contractor to remove, save and store existing window units as per RPS directions for location. Window general contractor to reinstall window units as directed by RPS
Response - Per Bloom Project General Note#4 of D1.00 – Abatement contractor to remove, save and store existing window units as per RPS directions for location. Window general contractor to reinstall window units as directed by RPS
6. Hagney Information – **I strangling recommended that Environmental contractor and the Window Contractor do a walk around and video tape documentation of present concrete flatwork at both schools. Note Bloom school has just installed new sidewalks throughout this facility. It is both generals responsibility to lay plywood decking to protect all new and existing paving areas from damage.**
7. Additional Information stated as part of Pre-bid Meeting notes by Hagney Architects.
 - a) Items 1 through 22

8. Additional Hagney Information not brought up during the Pre-Bid Meeting – Please Note the following requirements for the Project Manual
 - a) Reference to On line “Cloud” Base collaborative, Based on Submittal Exchange 013100 1.4 Item D (Note I am including S/E 2017 Pricing breakdown for your reference)
 - b) Close Out Procedure Refer to division 11770 , Part 1.10 Electronic Closeout documentation coordination with BHFX

The above summation is our interpretation of the items discussed and the decisions reached at the above referenced meeting. Any persons desiring to add to or correct the minutes are requested to put their comments in writing within ten days otherwise the minutes will stand as written.

Mark Kehely, Project Manager
Hagney Architects, LLC

cc: All those present

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB 18-17 Window Replacement at Bloom & Brookview Schools Project for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addendums published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing Department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for Thursday, February 1, 2018 at 2:00 p.m. Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval Tuesday, February 13, 2018.
- Bid RFI Procedures - All written correspondence during the bid process **MUST** be sent to Dane Youngblood, Director of Purchasing, via email at PurchasingDeptStaff@rps205.com. Last RFI will be accepted until January, 23rd at 1:30 pm. Last addendum will be issued by January, 25th at 4:30 pm.
- Addendums will be emailed to all attendees at the pre-bid conference, posted on the RPS website, Demand Star and the 3 printing companies.
- **PLEASE** reference the **REQUIRED FORMS CHECK LIST** for all documents that **must** be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive. 5% Bid bond for the Base bid to be included.



4615 E. State Street Suite 206 Rockford Illinois 61108
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Date: January 18, 2018

IFB No. 18-17 Brookview & Bloom Elementary School Window Replacement Project

PRE-BID MEETING CONDUCTED BY OWNER'S REPRESENTATIVE ON THURSDAY, January 18th, 2018 AT 2:30 P.M. (CST), AT BLOOM ELEMENTARY SCHOOL, 2912 BRENDENWOOD ROAD, ROCKFORD, IL 61107 THAN AT BROOKVIEW ELEMENTARY SCHOOL, 7150 MADRON ROAD, ROCKFORD, IL 61107,

IFB Opening: Thursdays, February 1st, 2018 at 2:00 p.m., Rockford Board of Education, 6th floor Conference Room, 501 Seventh St., Rockford, IL 61104.

Pre-Bid Date & Time: January 18th at 2:30 p.m. local time.

1. Read RPS 205 pre-bid conference opening statement.
2. All questions are to be emailed to Dane.Youngblood with RPS 205 at PurchasingDeptStaff@rps205.com
3. Contractors, subcontractors & suppliers are not to contact Hagney Architects.
4. Reviewed bid form check list – noted a project schedule shall be included with the bid form as well as AIA A305 qualification statement & bid bond. A performance & payment bond will be required for contractor that receives project award. page 81
5. Review Bid Form page 82 -86
6. Reviewed & described Window replacement Project for Brookview & Bloom Schools.
7. Review & describe Brookview Alternate A-1. As indicated in 012300 ALTERNATES
8. Reviewed project schedule requirements. 4 mock-up at Brookview and 2 at Bloom school including field quality control testing as part of Mock-up locations and along with additional window testing requirements at three stages during the window project at both school as called for in Specification Section 084113

	Window Replacement at Brookview Elementary School
Contract Award:	02-15-2018 Tentatively
Mockup Installation & Testing Units	Commence: 06-18-2018 Complete: 06-25-2018
Commence On-Site Work On:	06-06-2018
Final Completion:	08-18-2018 Need to Verify

	Window Replacement at Bloom Elementary School
Contract Award:	02-15-2018 Tentatively
Mockup Installation & Testing Units	Commence: 06-18-2018 Complete: 06-25-2018
Commence On-Site Work On:	06-06-2018
Final Completion:	08-18-2018 Need to Verify

9. Contractors were advised of addendum #1 issuance.
10. ROE permits are obtained by RPS 205.
11. Contactor to complete separate pay application for each school project. This project has the possibility of having two separate window contractors
12. Contractors were reminded to use the substitution request form included in the bid documents. Section 012500
13. Specification Section 084113 Section 1.3 Action submittals, Item D. Delegated Design submittal Requirements of Professional Engineer to sign and stamp window shop drawings
14. Project overview provided by _____ with Rockford Public Schools, Mark Kehely with Hagney Architects and _____ RPS Environmental Consultant.
15. Utilities may be utilized by the Contractor at no cost. Temporary electric service to be limited to 100 AMPS
16. Contractors were notified they need to conform to the City of Rockford noise ordinance.
17. Contractors were informed all hazardous material will be abated by RPS abatement contractor. This process will take place during the same time frame as window installation process; coordination required with RPS abatement contractor.
18. Testing: Window sub-contractors shall coordinate testing requirements as called for in the project manual.
19. Contractors were informed of the criminal history and background check requirements.
20. Post-award requirements include: performance & payment bond, schedule of values, project schedule & labor rate schedule.
21. A walk-through was conducted. Contractors were shown the various areas of work.
22. The meeting concluded after the walk through.

Next scheduled walk though is _____, 2018 @ 3:00 PM. This walk through is not mandatory.

Prepared by: Mark Kehely, Hagney Architects



PRE-BID MEETING SIGN-IN SHEET

IFB 18-17 Bloom & Brookview Window Replacement Project

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

	Printed Name	Company Name	E-mail Address	Telephone	City, State
1	Anita Schauer	RPS205	Anita.Schauer@rps205.com	815-988-1015	Rockford, IL
2	Mark Kottel	Hughey Architects	MarkKH@HugheyArchitects.com	815-597-3330	Rockford, IL
3	JOE ANDERSON	CARDINAL GUSSO	janderson@cardinalglassco.com	394-1400	Rockford, IL
4	James Parynski	Rockview Glass	jp@rockvalleyglass.com	815-509-6278	Rockford, IL
5	Terry Jungers	Rockford Structures	tj@rockfordstructures.com	815-633-6161	Macomb, IL
6	Evan Christian	Cornow Cornbear	echristian@cccahl.com	312-240-1287	Chicago, IL
7	Guy Carynski	RPS205	guy.carynski@rps205.com	815-490-4106	Rockford, IL
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