



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. 20-36 Lathrop School Drainage Improvements Project
DATE: April 17, 2020
RE: **ADDENDUM NO. 1**

To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at purchasingdeptstaff@rps205.com.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood
Director of Purchasing

Clarifications

1. Bid opening will be conducted at the assigned date and time remotely via Zoom. All pre-bid meeting attendees who emailed confirmation of attendance in accordance with the "COVID-19 Pre-Bid Instructions" will receive an invitation ahead of the meeting.
2. Please see attached "Bid Submission Instructions" located in this addendum.

ADDENDUM NO. 1

TO THE BID SET AND SPECIFICATIONS FOR
Rockford Public Schools - IFB NO. 20-36
Drainage Design at Lathrop Elementary School
Pre-Bid Date: April 13, 2020

CLARIFICATIONS

Per Public Act 100-1177 in the State of Illinois - Pursuant to Prevailing Wage Act the contractor and its subcontractors are obligated to file certified payrolls through IDOL's portal. In addition, the contract documents may require the contractor to provide to the public body copies of all certified payrolls filed through IDOL's portal.

BID SUBMISSION INSTRUCTIONS

Due to COVID-19, RPS 205 is highly discouraging hand submission of bids. For the safety of everyone involved, including RPS staff and contractors, we would prefer bids be submitted via US Mail, FedEx or UPS. If any bidder absolutely cannot mail their bid, please carefully follow the directions below for delivering them in person to the Administration Building.

1. On the day the bid is due bids can be hand delivered anytime after 8:00 AM and before the bid opening begins. Bidders must take the elevator from the lobby to the 2nd floor, and only one person is permitted on the elevator at a time. Between the elevator and the security desk there will be a container labeled for bid drop-off. Please leave the bid in the container and exit the building. It is highly encouraged that bidders do not turn in bids immediately before the bid opening to avoid several bidders being in the same space at once. If other bidders are present at the time you deliver your bid, you must maintain proper social distancing measures of 6 feet between each person at all times. Please do not hand deliver a bid if you are visibly ill. **All visitors to the Administration Building must wear proper face coverings and gloves.**
2. RPS Purchasing staff will conduct the bid opening remotely via Zoom at the assigned date and time. Pre-bid attendees will receive invitations ahead of the bid opening. **Bidders will not be allowed to attend the bid opening in person.**
3. The Director of Purchasing will read the bids aloud, take any questions from meeting attendees, and conclude the meeting. When multiple bids are opened at the same meeting they will be opened and read aloud consecutively.

Thank you in advance for your understanding and cooperation. Please direct any questions to the Purchasing department at purchasingdeptstaff@rps205.com.

END OF ADDENDUM NO. 1

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Issued: April 17, 2020

Fehr Graham

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB No. 20-36 Drainage Improvements Project at Lathrop E.S. for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addenda published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for April 28, 2020 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval - May 12, 2020.
- Bid RFI Procedures - All written correspondence during the bid process **MUST** be sent to Dane Youngblood, Director of Purchasing, via email at PurchasingDeptStaff@rps205.com. Last RFI will be accepted until April 20, 2020 at 12 pm. Last addendum will be issued by April 22, 2020 at 4:30 pm.
- Addenda will be emailed to all attendees at the pre-bid conference, posted on the RPS website and Demand Star.
- PLEASE reference the **REQUIRED FORMS CHECK LIST** for all documents that **must** be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive.



PRE-BID MEETING SIGN-IN SHEET

IFB No. 20-36 Drainage Improvements Project at Lathrop E.S.

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	Brian Campos	Campos Construction	1201 12th Street Rockford, IL 61104	815-394-1414	brian@camposconstruction.com
2	Brian Amling	Northern IL Service Co.	4781 Sandy Hollow Road Rockford, IL 61109	815.874.4422	brian@northernillinoiservice.com
3	Nolan Schlie	Stenstrom	2422 Center St., Rockford, IL 61108	815-398-3478	nolans@rstenstrom.com
4	Erick Stobart	Ntrak Group	1523 Windsor Rd Loves Park, IL 61111	815-282-3000	erick@ntrakgroup.com
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