



**ROCKFORD BOARD OF EDUCATION  
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES  
FOR SCHOOL DISTRICT NO. 205  
ROCKFORD, ILLINOIS**

IFB No.        **22-35 Ellis & Lewis Lemon Schools Roof Replacement**

DATE:        March 18, 2022

RE:        **ADDENDUM NO. 1**

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To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 1st floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.**

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at [purchasingdeptstaff@rps205.com](mailto:purchasingdeptstaff@rps205.com).

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood  
Director of Purchasing



## **ADDENDUM ONE**

Project No.: **21-092**

Date: **March 18, 2022**

Subject: **CHANGES to the BIDDING DOCUMENTS**

Project: **REROOFING PROJECT AT  
VARIOUS SCHOOLS FOR  
ROCKFORD PUBLIC SCHOOL DISTRICT #205  
ROCKFORD, ILLINOIS**

Bids Due: **2:00PM, THURSDAY, APRIL 7, 2022**

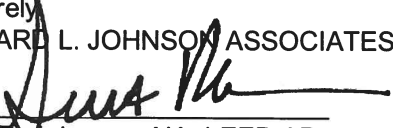
From: **ARCHITECT: RICHARD L. JOHNSON ASSOCIATES, INC.  
4703 CHARLES STREET  
ROCKFORD, IL 61108**

To: **ALL PROJECT DOCUMENT HOLDERS**

Please reproduce this Addendum as needed, and attach to the Project Manuals for the above project.

Bidders shall indicate receipt of this and all Addenda in the space provided on the Bid Form. Failure to do so may be sufficient cause to reject the bid.

Sincerely,  
RICHARD L. JOHNSON ASSOCIATES, INC.

  
\_\_\_\_\_  
Scott R. Johnson, AIA, LEED AP

This Addendum consists of:  
Pages 1 thru 2.  
Pre-Bid Meeting Meeting Minutes - 3 pages.  
Pre-Bid Meeting Attendance Record – 2 pages.  
Pre-Bid Conference Opening Statement – 1 page.  
Revised Bid Form – 5 Pages.

**NOTE:** Wherein this Addendum conflicts with the original Project Manual and Drawings, this Addendum shall govern.

## **CHANGES to the PROJECT MANUAL**

### **1. GENERAL ITEMS**

- 1.1. See attached Pre-Bid Meeting Notes and attendance record.
- 1.2. The cover board can be adhered with a low rise foam applied in a ribbon format as recommended by the manufacturer. The contractor has the option to install the cover board using hot asphalt. However, this method can only be used during the summer months when students and staff are not in the school.

### **2. SPECIFICATION SECTION BID FORM**

- 2.1. Under Base Bid #2, in the concrete wall panels, all of the sealant control joints including backer rod are being removed and replaced with new backer rod and sealant. Add a deductive unit price on the bid form per lf to not remove and replace the control joint in the concrete wall panels. During construction, we will determine if there are joints that do not need to be replaced. See attached revised bid form.

### **3. SPECIFICATION 075320 ADHERED TPO ROOFING**

- 3.1. Page 075320-3, par. 2.1.D: Omit paragraph and replace with "Seams shall be heat welded."
- 3.2. Page 075320-4, par. 2.2.B: Omit "StormX" and replace with ""Prime".

## **CHANGES to the DRAWINGS**

### **4. DRAWING A101**

- 4.1. Demolition Box Note D - Omit "Re-install the skylight" with "Install new skylight". Verify size of skylights in the field.

### **5. DRAWING A104**

- 5.1. Demolition Box Note B - Omit "Re-install the skylight" with "Install new skylight". Verify size of skylights in the field.

### **6. DRAWING A103**

- 6.1. Detail 24 - Change the note to say "Remove existing skylight and install new skylight."

### **7. DRAWING A105**

- 7.1. Detail 12 - Change the note to say "Remove existing skylight and install new skylight."

## **END ADDENDUM NUMBER 1**



## **PRE-BID MEETING NOTES**

**RPS No. 22-35**

**RLJA No. 21-092**

**RPS #205**

### **Reroofing Project at Ellis Elementary School and Lewis Lemon Elementary School**

**PRE-BID DATE & TIME: Wednesday, March 16, 2022 @ 1:00pm**

#### **Items Discussed**

1. Meeting Sign-Up Sheet was passed around to attendees and the Pre-Bid Conference Opening Statement was read aloud.
2. Bids Due - Thursday, April 7, 2022 at 2:00pm at the Board of Education.
3. Work takes place at Ellis Elementary School and Lewis Lemon Elementary School.
4. There are no asbestos containing materials in the roof systems.
5. The materials used on the project are Tax Exempt.
6. Bid RFI Procedure – Email Only – All correspondence MUST be sent to Dane Youngblood, Director of Purchasing via email at [purchasingdeptstaff@rps205.com](mailto:purchasingdeptstaff@rps205.com).
7. 5% Security must accompany the Bid.
8. 100% Performance & Payment Bond will be required for the project.
9. The building permit will be obtained by the Owner/Architect thru the Regional Office of Education.
10. The project will be bid out to Contractors under the following bid packages:
  - Base Bid #1: Reroofing Work at Lewis Lemon Elementary School
  - Base Bid #2: Reroofing Work at Ellis Elementary School
  - Combined Base Bid: Combined bid for both schools.
  - Alternate Bid #1: Provide standing seam metal roof system in lieu of shingles at Lewis Lemon Elementary School.
11. Any summer activities in the school will not affect the construction areas.
12. Unit Price 1: Remove, dispose and replace deteriorated, wet or unsuitable insulation bd ft

Contractor to include the cost of removing 10,000 bd ft of deteriorated, wet or unsuitable insulation and replacing with new roof insulation under Base Bid #1.

Contractor to include the cost of removing 10,000 bd ft of deteriorated, wet or unsuitable insulation and Replacing with new roof insulation under Base Bid #2.

Contractor to include the cost of removing 20,000 bd ft of deteriorated, wet or unsuitable insulation and Replacing with new roof insulation under the Combined Base Bid.

13. Unit Price 2: Remove, dispose and replace deteriorated wood blocking bd ft

Contractor to include the cost of removing 1,000 bd ft of deteriorated wood blocking and replacing with new treated wood blocking under Base Bid #1.

Contractor to include the cost of removing 1,000 bd ft of deteriorated wood blocking and replacing with new treated wood blocking under Base Bid #2.

Contractor to include the cost of removing 2,000 bd ft of deteriorated wood blocking and replacing with new treated wood blocking under the Combined Base Bid.

14. Unit Item 3: Tuckpoint defective mortar joints lf

Contractor to include the cost of tuckpointing 300 lf of mortar joints under Base Bid #2.

Contractor to include the cost of tuckpointing 300 lf of mortar joints under the Combined Base Bid.

15. Contractors can tap off the existing building's electrical and water services for construction purposes.

16. Contractor to provide portable toilet facilities for the workers to use.

17. Construction meetings will be held during construction. General Contractor to run the meetings, take meeting notes and distribute.

18. All workers are required to complete the criminal background check. The online registry checks suffice for these summer projects.

19. The Contractor needs to have a designated foreman on site when work is taking place.

20. Mark the number of addendum you receive on the bid form.

21. Final cleaning on the exterior shall be by the Contractor.

22. Contractors can make site visits between 8:00am and 3:00pm. Contractors to check into the main office before going to the roof.

23. Contractor shall provide dumpsters as required for the project. Provide plywood under the load points of the dumpster. Coordinate location with the Owner.

24. Prevailing wages are required for this project.
25. The Contractor shall put in the anticipated start date, substantial completion date and final completion date on the bid form.
26. There is some masonry repair work and masonry control joint replacement work at each school. Roofer will need to subcontract for this work.
27. Close out documents will be processed thru the Architect. The Owner requires one electronic copy on a flash drive and one hard copy.
28. Contractor shall coordinate all staging locations with the Owner
29. RPS will not publish budgets for the projects.
30. All drawings were briefly reviewed with the scope of work

**END OF MEETING NOTES**

ROCKFORD PUBLIC SCHOOLS  
 IFB No. 22-35 Ellis & Lewis Lemon Schools  
 Roof Replacement  
 Pre-Bid Meeting Sign-In Sheet  
 March 16, 2022 at 1:00 p.m.



PRE-BID MEETING SIGN-IN SHEET

IFB No. 22-35 Ellis and Lewis Lemon Schools Roof Replacement

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

	Printed Name	Company Name	Company Address	Telephone	E-mail
	Chris J. Liszka RPS205 Construction Project Manager 5052 28 <sup>th</sup> Ave., Rockford IL 61109 P: 815-378-3632 christopher.liszka@rps205.com				
1					
2					
3	Scott Soliman	RPSA			
4	Sandro Ignjatovic	RPS 205			
5	Brent Anderson	Distinctive			DANKI.DISTINCTIVE@GMAIL.COM
6	Malcolm Seward	Mc Anderson	12388 Old Ave. W. IL. Rockford	815 624-4129	mseward@mcandersonroofing.com
7	Mark Forster	McDERMID	1229 KISHWATKEE TRAIL	815 963 8458	MCROOF@MCDERMIDROOFING.COM

ROCKFORD PUBLIC SCHOOLS  
 IFB No. 22-35 Ellis & Lewis Lemon Schools  
 Roof Replacement  
 Pre-Bid Meeting Sign-In Sheet  
 March 16, 2022 at 1:00 p.m.

8						
	Printed Name	Company Name	Company Address	Telephone	E-mail	
9	Jean Davis	Ridley Systems, Inc	1825 Windsor Rd Lewis Park	815 654-9540	roofs@ead.com	
10	Dan Henshaw	Ridditard Roofing	2333 Hamilton Rd	224-413-0241	Dan@ridditard.com	
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## PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB No. 22-35 Ellis and Lewis Lemon Schools Roof Replacement for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addenda published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for April 7, 2022 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval April 26, 2022.
- Bid RFI Procedures - All written correspondence during the bid process **MUST** be sent to Dane Youngblood, Director of Purchasing, via email at [PurchasingDeptStaff@rps205.com](mailto:PurchasingDeptStaff@rps205.com). Last RFI will be accepted until March 24, 2022 at 12 pm. Last addendum will be issued by March 29, 2022 at 4:30 pm.
- Addenda will be emailed to all attendees at the pre-bid conference, posted on the RPS website and Bonfire.
- **PLEASE** reference the **REQUIRED FORMS CHECK LIST** for all documents that **must** be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive.

## BID OFFER FORM

Bid # 22-35 Reroofing Project at Various Schools

BID SUBMITTED BY: \_\_\_\_\_ Date: \_\_\_\_\_

The undersigned, having become familiar with the local conditions affecting cost of work and with the Bidding Documents, including the advertisement of the Invitation for Bid, the Instructions and Supplementary Instructions to Bidders, this Bid Offer Form, the General and Supplementary Conditions, the Drawings and Specifications, and Addenda issued thereto, as prepared and issued by the Board of Education of Rockford School District No. 205, Winnebago and Boone Counties, Illinois hereby agrees to furnish all labor, material and equipment necessary to complete the Work required for the project and IFB identified above, for the amount shown below:

**Note: Contractor to write "No Bid" in the dollar amount section for any line items not bid.**

**BASE BID #1:** Reroofing Work at Lewis Lemon Elementary School

TOTAL: \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_ )

**ALTERNATE BID #1:** Provide a standing seam metal roof system in lieu of a shingled roof system for an Add to Base Bid #1 of:

TOTAL: \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_ )

**BASE BID #2:** Reroofing Work at Ellis Elementary School:

TOTAL: \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_ )

**COMBINED BASE BID:** Combined bid of Base Bid #1 and Base Bid #2:

TOTAL: \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_ )

**COMBINED BASE BID BREAKDOWN:**

Lewis Lemon Elementary School \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_ )

Ellis Elementary School \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_ )

**UNIT PRICE ALLOWANCES:**

Should the net result of change for any of the following categories of work require more or less quantity of work than originally indicated in the Drawings and/or Specifications, the price for such added or deducted work will be as follows:

**ITEMS**

**UNIT**   **UNIT PRICE**

Item 1: Remove, dispose and replace deteriorated, wet or unsuitable insulation   bd ft   \$ \_\_\_\_\_

Contractor to include the cost of removing 10,000 bd ft of deteriorated, wet or unsuitable insulation and replacing with new roof insulation under Base Bid #1.

## BID OFFER FORM

Contractor to include the cost of removing 10,000 bd ft of deteriorated, wet or unsuitable insulation and replacing with new roof insulation under Base Bid #2.

Contractor to include the cost of removing 20,000 bd ft of deteriorated, wet or unsuitable insulation and replacing with new roof insulation under the Combined Base Bid.

Item 2: Remove, dispose and replace deteriorated wood blocking bd ft \$ \_\_\_\_\_

Contractor to include the cost of removing 1,000 bd ft of deteriorated wood blocking and replacing with new treated wood blocking under Base Bid #1.

Contractor to include the cost of removing 1,000 bd ft of deteriorated wood blocking and replacing with new treated wood blocking under Base Bid #2.

Contractor to include the cost of removing 2,000 bd ft of deteriorated wood blocking and replacing with new treated wood blocking under the Combined Base Bid.

Item 3: Tuckpoint defective mortar joints lf \$ \_\_\_\_\_

Contractor to include the cost of tuckpointing 300 lf of mortar joints under Base Bid #2.

Contractor to include the cost of tuckpointing 300 lf of mortar joints under the Combined Base Bid.

Item 4: Do not remove and replace control joint in concrete wall panels lf \$ \_\_\_\_\_

Contractor to include the deductive cost per linear foot to not replace the existing backer rod and sealant in selected control joints in the precast concrete wall panels at Ellis Elementary School.

### **ADDENDA RECEIVED**

The undersigned acknowledges receipt of Addenda \_\_\_\_ to \_\_\_\_ inclusive.

### **PRE-BID MEETING ATTENDANCE**

A Bidder representative attended the Pre-Bid Meeting? YES \_\_\_\_\_ or NO \_\_\_\_\_.

## BID OFFER FORM

### CONTRACTOR'S QUALIFICATION STATEMENT

A fully completed AIA Document A305-1986 Contractor's Qualification Statement is **required** AND MUST BE SUBMITTED WITH THE BID. Include at least three references from projects completed in the past five (5) years with phone number, date of completion, description of work, and project architect (or engineer) contact name with phone number. Projects must be similar to the scope of this bid, and the bidder must have acted in the capacity of prime or general contractor.

Contractor has adequate equipment to perform the work properly and expeditiously: \_\_\_\_ Yes \_\_\_\_ No.

### COMMENCEMENT AND COMPLETION OF CONTRACT

The undersigned agrees, if awarded the Contract, to commence the contract work within five (5) days of receipt of Order to Proceed or if required, upon execution of a formal written contract and to complete said Work within the specified completion time. The undersigned further agrees to execute the Contract, furnish satisfactory performance and payment bond as well as insurance coverage, as specified in strict accordance with the Contract Documents.

### START AND COMPLETION DATES

The earliest date the Contractor can start on site is June 13, 2022. The Contractor is to fill out their expected commencement date, substantial completion date and final completion dates below.

Date of Commencement of Construction: \_\_\_\_\_

Date of Substantial Completion: \_\_\_\_\_

Date of Final Completion: \_\_\_\_\_

BIDDER: \_\_\_\_\_  
(Corporation) (Partnership) (Individual) Circle One

Address \_\_\_\_\_  
Street

City State Zip Code

Phone No. Email address

BIDDER FEIN/SSN NO. \_\_\_\_\_

By: \_\_\_\_\_  
Bidder or Authorized Agent Signature Print name

Title: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_

## BID OFFER FORM

### **BID DEPOSIT CERTIFICATION**

A Bid Deposit is required in the amount of 5% of the total Bid including Alternate Bids. This Bid Deposit is to be a Bid Bond, Bank Draft or Certified Check made payable to the "Rockford School District No. 205", as a guarantee that if awarded all or part of the Bid, the firm will enter into a contract to perform with the Board of Education.

Amount of Total Bid \$ \_\_\_\_\_

Amount of Bank draft or Certified Check \$ \_\_\_\_\_

BIDDER: \_\_\_\_\_

\_\_\_\_\_  
Signature of Bidder or Authorized Agent

### **SUBCONTRACTOR LISTING**

1. Pursuant to bidding requirements for the Work:

The Bidder, for portions of the Work equaling or exceeding 1/2 of 1% of the total Contract Sum, proposes to use the following Subcontractors. The Bidder proposes to perform all other portions of the Work with its own forces. The District reserves the right to qualify all Subcontractors. COPY AND ATTACH ADDITIONAL SHEETS AS NECESSARY.

2. <u>Portion of the Work</u>	<u>Subcontractor Name and Address</u>
_____	_____
	_____
	_____
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_____	_____
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## BID OFFER FORM

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Bidder:

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By: \_\_\_\_\_  
Bidder or Authorized Agent Signature

-END OF BID OFFER FORM-