



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **16-05 Administration Building Renovations**

DATE: **Tuesday, July 07, 2015**

RE: **ADDENDUM NO. 1**

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Process Manager by email at tamara.pugh@rps205.com.

RENOVATIONS TO ADMINISTRATION BUILDING
ROCKFORD PUBLIC SCHOOL DISTRICT 205
ROCKFORD, ILLINOIS

LARSON & DARBY GROUP

4949 Harrison Avenue, Suite 100
815/484-0739

ARCHITECTS-ENGINEERS-PLANNERS

P. O. Box 5207, Rockford, IL 61125-0207
FAX 815.229.9867

TO: ALL BIDDERS

RE: ADDENDUM #1

Changes to Bidding Documents Dated June 25, 2015

PROJECT: RENOVATIONS TO ADMINISTRATION BUILDING
ROCKFORD PUBLIC SCHOOL DISTRICT 205
ROCKFORD, ILLINOIS

PROJECT NO.: 25077

DATE: July 7, 2015

Please attach this Addendum to the Project Manual and Drawings for the referenced project. Take the changes to the Project Manual and Drawings into consideration in preparing your Bid.

Bidders shall make note in writing on Bid Form that this Addendum has been taken into consideration. Failure to do so may be sufficient cause to reject the Bid.

LARSON & DARBY GROUP

By 
Stephen M. Nelson, AIA

This Addendum consists of 2 pages, plus materials itemized herein.

I. PRE-BID CONFERENCE

- A. Minutes of the Pre-Bid Conference dated July 2, 2015 are issued herewith.
- B. Pre-Bid Conference Attendance Record, [2] pages, is issued herewith.

II. GENERAL CLARIFICATIONS

- A. Clarification: There are two sheets titled A2.1. revise the second sheet that contains the structural infill detail to be sheet A2.2.
- B. Clarification: All glazing that is to be installed in both sets of exterior storefront and doors at both the East and South entries is to be 1" insulated glazing to match existing finish, not 1/4" glazing. Temper all panels required by code.
- C. Clarification: contrary to discussion noted in the Pre-Bid meeting minutes, Base Bid for all work is to be done during regular hours with the exception of the three specific work items identified in the specification that need to be completed between 5:00pm on a Friday evening and 9:00am on a Monday morning. Per the revised bid form, there are two ADD alternates to identify the costs to complete the remaining portions of the work on 2nd or 3rd shift time. Please see the attached revised Bid Form.
- D. Clarification: Existing floor structure was designed for loading of 100 psf. Contractor shall design distribution of loads imposed on existing structure by escalator removal so as to prevent overloading or damage to structure or finish materials. Submit operation plan and loading distribution plan to Architect for review prior to beginning Work.

III. ADDITIONS OR CHANGES TO THE PROJECT MANUAL

DOCUMENT 00 41 00 – BID FORM

- A. Page 00 41 00-1: Please see revised bid form attached.

SECTION 08 41 13 – ALUMINUM-FRAMED ENTRANCES AND STOREFRONTS

- A. Page 08 41 13-3: After paragraph 2.2A8, add the following:

“9. Manko Window Systems, Inc.”

IV. ADDITIONS OR CHANGES TO THE DRAWINGS:

DRAWING A1.1:

- A. First Floor Plan: Along column line H1, change partition designation to G8.
B. Incorporate the revisions indicated in Addendum Drawing AD1-A1.3A.

DRAWING A3.1

- A. Opening/door 102-1, hardware, secure device; Delete “EG” and replace with “ES”
B. Opening/door 103-1, hardware, secure device; ADD: “ES”. This door will now have an electric strike and access control required.
C. Opening/door 200-1, hardware, secure device; ADD: “ES”. This door will now have an electric strike and access control required.
D. Opening/door 200-1, hardware, misc; ADD: ECVREN. Access Control

END OF ADDENDUM #1



PRE-BID MEETING MINUTES

June 2, 2015

Rockford Public School District #205 Administration Bldg. Renovation Project

LDG Project No.: 25077

Phase: Bidding

Meeting #	Meeting Location	Time	Next Mtg.	Next Time	Next Location	Preparer
1	Admin. Bldg. on 7 th Street	9:00am	N/A	N/A	N/A	SMN

Jim Dobyms	RPS205 Facilities Project Manager	X
Stephen Nelson	Larson & Darby Group - Architect	X
Stephen Tenney	Larson & Darby Group - Architect	X

See attached Sign -In Sheet for all other meeting participants.

Purpose of Meeting:	Mandatory Pre-Bid Submission Meeting
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Item	Topic/ Description	Responsible Firm/ Person	Initial Date	Due Date	Status
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1.0	Introductions	LDG	7.2.15	N/A	Complete
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- a. Mr. Dobyms welcomed everyone and then Mr. Nelson proceeded to read the Pre-Bid Conference Opening Statement provided by the District in it's entirety. Mr. Dobyms then handed out copies of the statement to everyone, so everyone left with a printed copy of the statement and all information contained within.
- b. Mr. Stephen Nelson, from Larson & Darby Group introduced himself, Mr. Tenney the project architect and other district personnel before he started the meeting.

Item	Topic/ Description	Responsible Firm/ Person	Initial Date	Due Date	Status
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2.0	Information Review	LDG/Stephen Nelson	7.2.15	N/A	Complete
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- a. Mr. Nelson briefly reviewed the front end specifications, bid due date and necessary bid forms and associated paperwork for the project.
- b. Mr. Nelson reviewed the general overall scope of the project and then began Highlighting a few very specific items that are included on the drawings or in the project specifications but warranted mention at this meeting. They included:

- a. The escalator demolition and work area is to be enclosed in a dust tight temporary enclosure for the duration of the project.
 - b. Mr. Nelson pointed out that the existing stone panels that wrap the escalators is to be salvaged. The rectangular panels at the top of the extension can be used to infill the finish area that will be exposed once the escalators are removed and the diagonally cut edge panels and such are to be salvaged and placed on pallets for the owner to store and use in the future.
 - c. It was pointed out that each escalator has a steel truss structure below it that dimensionally should be able to be removed in one piece through the East doors once the revolving door is removed. Torching and cutting it up inside the lobby will not be permitted.
 - d. Mr. Nelson noted that the escalator pit will be structurally infilled and some of the floor tile removed to allow for the installation of new carpet that will provide a clean new edge finish.
 - e. Mr. Nelson also mentioned that the window infill for all of the open bay areas along the second floor that look into the atrium will be infilled with matching alum. Frames and tempered glass to match existing and are to be installed in the same fashion as the current third floor glass infill. The building tour will take everyone up to the third floor to see this installation.
 - f. It was pointed out that both exterior entrances are to be replaced, including the revolving door and new walk off carpet tiles are to be installed per the plans.
 - g. The existing millwork seating alongside the escalators was pointed out as needing to be carefully removed, temp. stored, and then reinstalled once the escalators are completely removed.
 - h. The meeting moved up to the second floor reception area and Mr. Nelson pointed out that the new frames and glazing extend across the lobby bridge and include a set of doors as well. Anticipated termination points for the frames and such were pointed out.
 - i. Mr. Nelson also mentioned that per Mr. Dobyn's request, all work will need to be done in off hours. Not just the escalator demolition. ALL WORK.
- c. Mr. Nelson then asked for any questions and then began the rest of the tour of the facility with Mr. Dobyns and Mr. Tenney.

Item	Topic/ Description	Responsible Firm/ Person	Initial Date	Due Date	Status
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|-----|------------------------|--------------------|--------|-----|----------|
| 3.0 | Questions/Tour- | LDG/Stephen Nelson | 7.2.15 | N/A | Complete |
|-----|------------------------|--------------------|--------|-----|----------|
- a. All attendees toured the second floor area, bridge area and top of escalator connection.
 - b. There was a question regarding the attachment to the ceiling in the new office suite area on the second floor. It is the original spline type ceiling. Mr. Dobyn's pointed out that there is a single tile somewhere that will allow access to the ceiling and then allow the contractor to take portions of the ceiling down if needed. Mr. Nelson mentioned that the intent was to try and stay away from having to attach to or access the ceiling if at all possible.
 - c. A question was asked regarding a couple of hardware sets and electric strike locations. These will be clarified or adjusted in the addenda that will be issued on 7-7-15. Mr. Dobyn's did say that an electric strike should be added to the pair of doors leading into the second floor suite area.

- d. There was a question regarding the possible moving of another piece of millwork/a desk area to the North of the bottom of the escalators and it was determined that it cannot really be moved so it will have to stay in place and the removal of the escalator structural trusses done carefully around it.
- e. A question was asked about the glass in the new exterior storefront areas. It apparently says ¼" glass and the question was, should that be 1" insulated glass? The answer was yes it should be 1" insulated glass and this will be clarified in the addenda.
- f. The additional storefront assembly at the south entrance was reviewed and will also have an electric strike and card reader needed, which the drawings do show.

The foregoing constitutes our understanding of matters discussed and conclusions reached. Other participants are requested to review and advise the undersigned, in writing, of any omissions or different understanding that they may have.

By: Stephen Nelson
Director of Educational Architecture
Larson & Darby Group

DOCUMENT 00 41 00 – BID FORM

TO: Executive Director of Budgeting and Purchasing
Rockford Board of Education
School District No. 205
501 Seventh Street, 6th Floor Conference Room
Rockford, Illinois 61104

BID SUBMITTED BY:

CONTRACTOR:

TELEPHONE:

DATE:

A. BASE BID

The Undersigned Bidder, having inspected the construction site and having familiarized themselves with the conditions likely to be encountered affecting the cost and schedule of the Work, and having thoroughly familiarized themselves with the Bidding Documents; hereby proposes to provide all labor, material, tools, equipment, utilities, transportation, supervision and services required for the proper execution of the entire Work required, in strict accordance with the Contract Documents for RENOVATIONS TO ROCKFORD PUBLIC SCHOOL DISTRICT 205 ADMINISTRATION BUILDING, ROCKFORD, ILLINOIS, prepared by the Larson and Darby Group, plus any Allowances, for the Total Bid Amount listed below:

BASE BID:	\$ _____
GENERAL CONTINGENCY ALLOWANCE	\$ <u>\$25,000.00</u>
TOTAL BID AMOUNT	\$ _____

B. ALTERNATE BIDS

1. State the amount to be added to or deducted from the Base Bid when Work shown or specified under the Alternate Bids is accepted and incorporated into the Contract.

ALTERNATE NO. 1: Hours for performing aluminum entrance and glazing Work:

Base Bid: Regular hours (first shift), including specified exceptions per Section 011000 - SUMMARY.

Alternate Bid: Off hours (second or third shift)

Add to the Base Bid the sum of:

_____ DOLLARS \$ _____

ALTERNATE NO. 2: Hours for performing disassembly and removal of escalator components, other than trusses:

Base Bid: Regular hours (first shift), including specified exceptions per Section 011000 - SUMMARY.

Alternate Bid: Off hours (second or third shift)

Add to the Base Bid the sum of:

_____ DOLLARS \$ _____

C. COMPLETION TIME

1. The Undersigned Bidder states that if awarded the Contract, it shall achieve Final Completion of the Work in accord with the Contract as follows:
 - a. Final Completion of all work by Friday, October 16, 2015.

D. ADDENDUM RECEIPT

1. The Undersigned Bidder acknowledges receipt of Addenda # _____ through # _____.

E. SUBSTITUTION SHEET

1. All bids shall be based on the items, materials and manufacturers specified in the Specifications and/or as shown on the Drawings.
2. Bidders desiring to make substitutions for items or materials specified shall list such proposed substitutions below, together with the amount to be added to or deducted from the amounts of their Base Bid. All substitutions must have the same characteristics as items and materials specified and must be explicitly accepted by the Owner to be effective.

BRAND OR MAKE SPECIFIED	PROPOSED SUBSTITUTIONS	ADD	DEDUCT
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$

F. PREVAILING WAGES

1. The Contractor shall pay and require each subcontractor to pay, not less than the general prevailing rate of hourly wages for work of a similar character in the locality in which the work is performed, and not less than general prevailing rate of hourly wages for legal holidays and overtime work, as determined by the Illinois Department of Labor, pursuant to the Illinois Revised Statutes, ch. 48, par. 39s-1 et. seq.

G. STATEMENT OF BIDDER'S BUSINESS ORGANIZATION

1. For Bid Submitted by an individual:

a. The Owner _____

2. For Bid submitted by a partnership:

a. Names of all the Partners

3. For Bid submitted by a corporation:

a. Name and Title of Officers authorized to sign contracts:

_____	_____
	Title
_____	_____
	Title
_____	_____
	Title

CORPORATE SEAL

4. All Bidders:

a. Name of Firm _____

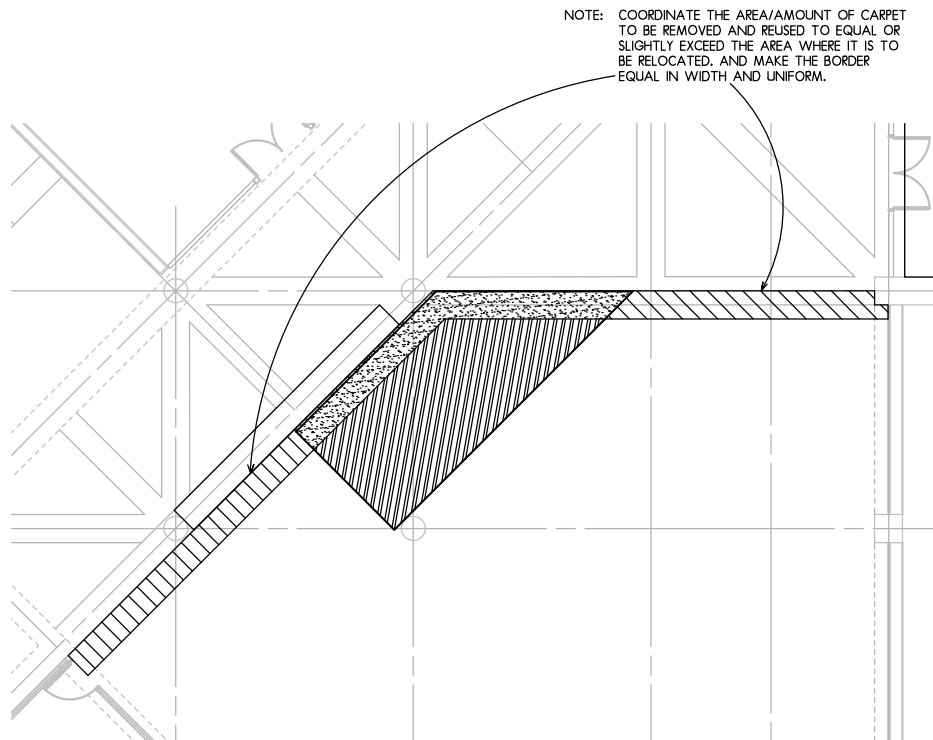
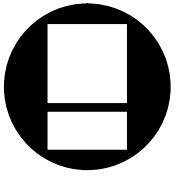
b. Official Address _____

c. Dated this _____ day of _____ 2015

d. Name _____

e. Signature _____

END OF DOCUMENT 00 41 00 – BID FORM



1 ADDENDUM 1
SCALE: 1/16" = 1'-0"

EXISTING CARPET TILE TO BE REMOVED AND SALVAGED FOR REUSE. INFILL WITH NEW BORDER CARPET TILE.

AREA TO ACCEPT REMOVED AND SALVAGED CARPET TILE TO MATCH REMAINING FIELD.

NEW BORDER CARPET AREA INFILL ALONG WITH BORDER AREA WHERE EXISTING CARPET WAS REMOVED FOR REUSE.

NOTE: NEW CARPET BORDER TO BE SELECTED FROM FULL RANGE OF "TANDUS" MATERIALS.

COPYRIGHT 2015 Larson & Darby Group	DRAWN SAT	PROJECT NO. 25077	RENOVATIONS TO ADMINISTRATION BUILDING ROCKFORD PUBLIC SCHOOL DIST. 205 ROCKFORD, ILLINOIS	DATE 7-7-2015	SHEET NO. ASK-1
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ROCKFORD PUBLIC SCHOOLS
16-03 Administration Building Renovations
Pre-Bid Meeting Sign-In Sheet
Thursday, July 2, 2015 at 9:00 a.m.



PRE-BID MEETING SIGN-IN SHEET

IFB # 16-03 Administration Building Renovations

Thursday, July 2, 2015 2:00 pm (CDST)

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	Scott Soreness	STENSTROM GC	2420 20TH ST. Rockford, IL 61125	815-398-2420	ScottS@stenstrom.com
2	Devin Martineck	Sigstrom & Sons	1129 Harrison Ave Rockford, Illinois	815-509-1805	martineck@sigstromconstruction.com
3	James Blumhartsch	Rock Valley Glass	1398 Hawthorn Cherry Valley	815-508-6278	jperockvalleyglass.com
4	KEVIN GABELLOZZA	SCANDRELL CONSTRUCTION	823 N. MADISON STREET Rockford IL 61107	815 9624037	KEVIN@SCANDRELLCONSTRUCTION.COM
5	Chris Rexenga	Rockford Structures Construction Company	10540 N. Second St Machesney Park IL 61115	815-633-6161	815-633-6175 C.Rexenga@rockfordstructures.com
6	Jeanette Sheehan	LARSON & LARSON BUILDERS, INC.	6019 Industrial Ave, Leves Park, IL 60111	815-433-1773	jeanette@lrbuilders.net
7	Jim Dobyn	RPS			
8	Paul Ryan	OTIS Elev.	3202 Douglas Madison W.I. 53716	608 819-2008	Paul.Ryan@otis.com

ROCKFORD PUBLIC SCHOOLS
16-03 Administration Building Renovations
Pre-Bid Meeting Sign-In Sheet
Thursday, July 2, 2015 at 9:00 a.m.

	Printed Name	Company Name	Company Address	Telephone	E-mail
9	Chris Shible	Oris Elev.	3202 Rogers Rd. Madison WI. 53716	608 658 3039	chris.shible@oris.com
10	STEPHEN NESSON	Lincoln Drive Garage	4949 Hancock St. Rockford, IL	815-601-3321	shetsam@astmduky.com
11	STEPHEN TENNET	LOUISA E DAVIS GROUP	4949 HANCOCK ST. ROCKFORD, IL	815-601-3321	stennet@louisadavis.com
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